

2022 Graduate Program Application Process

Frequently asked questions.

1. How do I apply for a graduate position at West Gippsland Healthcare Group (WGHG)?

ANS: Visit the website, create a login (if you don't already have one) and follow the prompts <https://wghg.mercury.com.au>

2. Who can I use as referees?

ANS: People you have worked with in the clinical setting preferably within the past 18 months - two years. If you are attending placement around the time of your application, it is acceptable to advise that 'further referees will be made available upon interview', however you will need to ensure referees are nominated to PMCV before the cut-off date. A minimum of three referees, two needs to be clinical (can be clinical educators, preceptors, nurse manager) one could be a professional reference.

3. Do I need to respond to the key selection criteria and how do I go about this?

ANS: yes, the documents you are required to submit are listed below.

4. What do I need to include in my WGHG application?

ANS:

- Cover letter (approx 1 page)
- Up to date resume/CV (maximum of 2 - 3 pages and include referees)
- Please respond to key selection criteria found in position description, either in cover letter or as a separate document.
- Most recent academic transcript (needs to be certified)
- A copy of two – three of your most recent acute summative (if possible) Clinical Appraisals. These documents do need to be certified. Attendance records are not required.
- A minimum of three referees, two needs to be clinical (can be clinical educators, preceptors, nurse manager) one could be a professional reference.

5. Do I need to register and apply to both the hospital and computer match?

ANS: Yes. Computer match allows you to rank your health facility preferences eg ; 1 - 4. The hospital website is where you submit your individual application.

6. How will the interview be structured?

ANS: Many hospitals across the state will have the candidates complete an interview using the program 'VidCruiter'. VidCruiter is a video tool where candidates film themselves answering a series of questions. Further access details will be advised following registration with PMCV.

7. When are interviews likely to take place?

ANS: It is expected the video interviews (VidCruiter) will take place during according to the PMCV schedule of dates on their website.

8. What happens if I don't hear anything during the above time frame?

ANS: Matched applicants will be notified as soon as PMCV dates allow. However, if you are unmatched, you will remain in our system and may be invited for an interview at an alternative date. Unsuccessful applicants will be notified of their outcome following completion of matched positions.

9. I am having trouble uploading all of my documents to the hospital recruitment site.

ANS: Please contact the West Gippsland Hospital Human Resources department on 035623 0883 or email human.resources@wghg.com.au who will be able to assist you with this.

10. I'm an international student, can I apply for a graduate position?

ANS: No. The West Gippsland Healthcare Group recruits directly through the Computer Match process. We only accept applicants who are eligible according to the business rules of Post-Graduate Medical Council of Victoria (PMCV).

Should there be any positions available following the Computer Match process they will be advertised on the West Gippsland Healthcare Group website <https://wghg.mercury.com.au>

11. Does it matter if I haven't done placement at West Gippsland Healthcare Group in the past?

ANS: No

12. Do I get the choice of rotations throughout the Graduate Year?

ANS: Whilst we try to consider and coordinate candidate's preferences where possible, the Graduate year is just the beginning of your journey from which you will develop a broad range of skills to support your nursing career. Please put references in cover letter.